

TblActivities: allows colleges to bulk add enrichment and employer engagement activities to Navigate.

Column Name	Data Type	Length	Required	Notes
LearnerUserName	varchar	150	1	The learner's username as stored in Navigate (tblUsers), must be valid otherwise row will fail
ActivitySubType	varchar	255	1	The activity sub type, must match a valid sub type on your site otherwise row will fail.
ActivityName	varchar	255	1	The activity title/name
ActivityDescription	varchar	Unlimited		The activity details/description
EmployerActivity	bit		1	Specifies the activity type, if TRUE then employer activity else enrichment
Location	varchar	100		The name of the location where the activity took place
TownCity	varchar	50		The town or city name where the activity took place
ActivityDate	date		1	The date of the activity
HoursSpent	int			The number of hours spent doing the activity
DateAdded	datetime			Defaults to current date & time
DateUpdated	datetime			Typically customer would set if they update an existing record
DateProcessed	datetime			Needs to be NULL for records to be picked up
DateFailed	datetime			Set by import routine if row fails, needs to be NULL for record to be re-processed
ErrorMessage	varchar	Unlimited		Set by import routine if row fails
ImportID	int			Identity column, automatically generated

TblEmployers: allows colleges to bulk add Employers to Navigate.

Column Name	Data Type	Length	Required	Notes
EmployerName	varchar	255	YES	
AddressLine1	varchar	255	NO	
AddressLine2	varchar	255	NO	
AddressLine3	varchar	255	NO	
TownOrCity	varchar	100	NO	
County	varchar	100	NO	
Postcode	varchar	20	NO	
Telephone	varchar	50	NO	
EmailAddress	varchar	255	NO	
Compliant	bit		YES	0 = FALSE, 1 = TRUE
ComplianceExpiryDate	date		NO	
ComplianceApprovalDate	date		NO	
HealthAndSafetyExpiryDate	date		NO	
HealthAndSafetyApprovalDate	date		NO	
HealthAndSafetyNotes	varchar	MAX	NO	
NavigateEmployerID	uniqueidentifier		NO	The Navigate EmployerID to update if you have it. If not we'll attempt to match on EmployerName & Postcode. We'll write the EmployerID back to this column once processed
InternalEmployerReference	varchar	50	NO	Their internal employer reference
ContactTitle	varchar	50	NO	
ContactFirstName	varchar	100	NO	
ContactSurname	varchar	100	NO	
ContactJobTitle	varchar	100	NO	
ContactEmail	varchar	255	NO	
ContactTelephone	varchar	50	NO	
Active	bit		YES	0 = FALSE, 1 = TRUE
DateAdded	datetime		NO	Auto populated on insert
DateUpdated	datetime		NO	Typically set to GETDATE() by you when the record is updated.
DateProcessed	datetime		NO	Must be NULL for the record to be processed. This drives the import, this will be populated once the record has been processed by Navigate, so if you want to reprocess the record you would set this to NULL.
ImportID	int		NO	Auto populated (identity column)

TblPlacements: allows colleges to bulk add Placements to Navigate.

Column Name	Data Type	Length	Required	Notes
PlacementID	uniqueidentifier		YES	College generates
StudentUsername	varchar	150	YES	
CoordinatorUsername	varchar	150	YES	
EmployerID	uniqueidentifier		YES	The EmployerID can be found in TblEmployerDetails
PlacementType	varchar	150	YES	The placement type, must match a valid type on your site otherwise row will fail.
PlacementStatus	varchar	150	YES	Accepted Values: 'awaiting details', 'placement request awaiting approval', 'placement approved and pending', 'placement live', 'placement completed – awaiting internal sign off', 'placement completed', 'completed placement requires more information', 'completed placement rejected'
PlacementDescription	varchar	MAX	NO	
PlacementObjectives	varchar	MAX	NO	
LocationType	varchar	150	YES	Accepted Values: 'In person – working at the employer's premises', 'Virtual – never working at the employer's premises', 'Combined – working at the employer's premises and working virtually'
SendEmailsToEmployer	bit		YES	0 = FALSE, 1 = TRUE
SendEmailToWEXPCoordinator	bit		YES	0 = FALSE, 1 = TRUE
PlannedHours	decimal	(10,2)	NO	
BreakTimeinMinutes	int		NO	
TravelTimeinMinutes	int		NO	
ApprovedByEmployer	bit		YES	0 = FALSE, 1 = TRUE
ApprovedInternally	bit		YES	0 = FALSE, 1 = TRUE
DateAdded	datetime		NO	Auto populated on insert
DateProcessed	datetime		NO	Must be NULL for the record to be processed. This drives the import, this will be populated once the record has been processed by Navigate, so if you want to reprocess the record you would set this to NULL.
ImportID	int		NO	Auto populated (identity column)

TblPlacementDays: allows colleges to add schedule placement days against placements created via the TblPlacements.

Column Name	Data Type	Length	Required	Notes
PlacementID	uniqueidentifier		YES	Must be the same as the PlacementID of the relevant placement from the TblPlacements
StartDateTime	datetime		YES	
EndDateTime	datetime		YES	
AttendedStatusFromEmployer	varchar	100	NO	
AttendendMinutesFromEmployer	int		NO	The placement type, must match a valid type on your site otherwise row will fail.
DateAdded	datetime		NO	Auto populated on insert
DateProcessed	datetime		NO	Must be NULL for the record to be processed.
ImportID	int		NO	Auto populated (identity column)

TblStudentGroups: allows colleges to create student groups. This is particularly useful when you have students that need to be attached to multiple groups, i.e. A level students that need to be flagged against A level Biology, A level English, and A level Physics for example. In this example, this student would appear in the table 3 times, each assigned to a different group name.

Column Name	Data Type	Length	Required	Notes
StudentGroupName	varchar	255	YES	Must be the same as the PlacementID of the relevant placement from the TblPlacements
GroupOwnerUsername	varchar	255	YES	
AddorRemove	bit		YES	Takes values A or R
DateAdded	datetime		NO	Autopopulate on insert
DateProcessed	datetime		NO	Must be NULL for the record to be processed.
Outcome			NO	Any errors will be reported here
ImportID	int		NO	Auto populated (identity column)